

**Topic:**  
Competitor  
Analysis

## Competitor Analysis ... Keeping Ahead of the Game

### Understanding the mind-set of your competitors

In the last edition of iCAD we looked at maximising the use of your [International B2B Market Research budget](#). One vital element of research is competitor analysis. This article examines some of the principles and practices. Understanding competitors starts with finding out who they are!

Businesses in the USA were surveyed on their approach to understanding the operations of their competitors. Two categories of company were identified, eagles and ostriches. Eagles analyse their rivals, and assume these rivals are doing the same; and ostriches, well, they're just content to focus on their own affairs.



Few companies can survive without some basic knowledge of their competitors, such as the products or services they sell and, crucially, the price they sell them at. Yet relatively few small and medium sized enterprises invest in a thorough analysis of their rivals, mainly due to a lack either of resources or an appreciation of how this can be carried out. As awareness of the benefits of gathering this information grows however, more and more businesses are investigating how to go about it.

### What Is Competitor Analysis?

Competitor analysis ('CA') is the in-depth study of one or more rivals (or potential rivals) to gather information on their structure, strategies, strengths, weaknesses and future directions. This information is then used to make informed decisions about everything from marketing to long-term business strategies.

CA goes beyond the type of research that most companies will already be engaged in to varying degrees, such as reading trade papers or obtaining rivals' sales literature - although the systematic gathering of information from published sources is an important element of it. It involves extracting and piecing together the inside information your competitors really don't want you to get your hands on. The most effective technique to achieve this is the skilful interviewing of people connected with the company concerned - without alerting them to your motives. It's a highly specialised discipline, and while increasing numbers of very large companies are employing their own in-house competitor analysis professionals, for the vast majority of businesses the most practical option is to use specialist agencies.

*iCAD is produced by Business Advantage, a B2B research, business development and marketing consulting practice operating in the global IT, Digital and Telecommunication sectors.*



## CA Or CI?

Most of the literature on this topic refers to 'competitive intelligence' ('CI') - in many ways the terms CI and CA are interchangeable. CA can be viewed as a highly specialised subset of CI, as the latter covers a broader spectrum of activity to monitor aspects of competitive landscape including general industry, economic and regulatory trends.

## Why Bother?

There are various approaches to gaining and maintaining the edge over your competitors. At one level this can mean ensuring that your products and services are actually better than theirs. At another it can mean ensuring you are better at marketing your products/services, even if they are very similar to those of your rivals. But succeeding in these areas requires you to actually know how your competitors are operating. Certain basic information about them - their products/services, list prices and the features/benefits they are pushing to clients - can be obtained relatively easily. This at the very least gives you a starting point for positioning your prices appropriately, and setting out your selling points. But it stands to reason that the more you know about your competitors, the better equipped you are to stay ahead of them. This is particularly true of the IT and telecommunications sectors — mature markets where suppliers need to be innovative to remain competitive. However, if you try to dig out inside information yourself on competitors' strengths and weaknesses the barriers can go up; for example it is simply not in the best interests of a potential customer to tell you the exact price they paid for the product or service of your closest rival. Independent, external research is usually more effective in producing accurate, unbiased responses.

## If...

...you had access to information on your main competitors on some or all of the following areas:

- structure, strategy, motivations and objectives
- financial and operating analysis, eg. return on sales, gross profit margin etc.
- marketing strategy, eg. messages and tactics, price flexibility, new services or products, distribution models used, names of key customers
- market perception, eg. why their customers buy from them and their satisfaction levels i.e. what are your competitors' best practices and key strengths?
- future directions

**... then you would be in a strong position to:**

- understand their mission and objectives and develop your own accordingly
- develop realistic sales targets through understanding the scale of their operations and turnover
- implement product/service improvements to counter strengths/weaknesses and innovations in their product portfolio
- position your prices appropriately
- target your direct sales policies through knowing their distribution channels
- offer competitive discounts and payment terms
- develop an appropriate marketing communications strategy in response to their messages and where they put them across
- strengthen your products/services and marketing strategy by adopting and adapting the best practices observed in your competitors' armoury. Not in a blind 'copy-cat' way, but creatively shaping those practices to your own circumstances

Benchmarking studies, that compare the performances between two or more companies either in the same industry or even between similar sized companies operating in different sectors, provide discerning clients with vital intelligence that feed into their decision-making processes.



Another growth area in the world of competitor analysis is what's called win/loss bid analysis. This kind of research looks closely at why competitive bid tenders were either won or lost. The tremendously revealing insights gained here enable companies to refine their bid proposal processes and often the whole way they interact with their prospects.

**Similarly an analysis of competitors' added value services will pinpoint areas for service improvement. This is what CA is all about - enabling you to significantly improve your own performance by really targeting resources where they will have most impact.**

## How Is It Done?

The straightforward element of CA involves gathering information from publicly available sources; probing beyond this however needs to be conducted very carefully to avoid alerting a competitor to your interest and intentions. Before you decide to invest in any such analysis you should ask yourself some key questions.

- What do we need to know?
- What do we already know?
- How much will it cost to get it?
- What could it cost not to get it?

Answering the question 'what do we already know?' will help to inform the parameters you set for the first question. It is important at an early stage to make sure you have pulled together all the existing knowledge you have gathered from trade papers, websites etc, plus the titbits gleaned through conversations with suppliers, sales people and so on - if you decide to bring in an outside specialist you don't want to pay for information you already have.

While there are additional sources of recorded information that can be explored (such as commercial databases), speaking to people with inside knowledge is the most effective way to penetrate beneath the facade of the competitor. According to the information you want, these might include actual employees, ex-employees, industry experts, suppliers, customers and so on. Gathering information in this way is fraught with difficulties, and requires a creative mind and lateral thinking to overcome obstacles and avoid detection. CA professionals will not give away the tricks of the trade easily, but skilful interviewers are able to structure their approach and frame their questions in such a way as to elicit huge amounts of invaluable information.

**Case study 1. Company A, the market leader in sales for a type of computer hardware, was concerned over Company B's aggressive pursuit of its market share. As a specialist agency, The Business Advantage Group Plc was commissioned to investigate Company B's operations in several European countries, including their distribution models, profit margins, strategies, strengths and weaknesses. Numerous people were 'interviewed' in the information gathering exercise including Company B's customer service personnel, sales representatives, senior managers and telephonists. Their distributors and resellers were also interviewed in depth. The resulting information and recommendations enabled Company A to reshape its marketing strategy, and re-structure its pricing matrix to counter Company B's strengths and target their perceived weaknesses. Company A has since started to see an increase in their market share.**

## Ethical Questions

CA should not be confused with espionage; almost all the information needed can be gathered by examining published sources, interviewing or other legal, ethical methods. There are certainly grey areas, both between what could be considered ethical and non-ethical, and legal and illegal - but the consequences of stepping over the line can be severe in terms of business reputation and punishment by law. Not that that prevents some companies from engaging in improper practices; last year in the USA the FBI investigated hundreds of cases under the Economic Espionage Act. The Society of Competitive Intelligence Professionals (SCIP) set up in the USA but now with a branch in London, was established with the goal of promoting CI as a discipline bound by a strict code of ethics.

**Case study 2.** A leading telecommunications manufacturer wanted a better understanding of six of its main competitors. A detailed study was carried out by Business Advantage, which examined the following areas for each competitor:

- company overview, structure and strategy
- financial and operating analysis
- current product range
- new product developments
- key service provisions
- pricing structure
- quality issues
- market perceptions
- distribution and sales strategy
- marketing communications strategy and tactical implementation
- overall strengths and weaknesses

**With an accurate assessment of their leading competitors, our client re-shaped some fine points of its overall marketing strategy and then implemented plans aimed specifically to counter competitive strength and exploit weaknesses. The outcome? Increased revenues and an enhanced market position.**

### **The Final Word...**

No literature on CI or CA is complete without reference to the words of Sun Tzu, the great Chinese military strategist of the 5th Century BC. Business people seeking supremacy over competitors have adopted his pearls of wisdom on the art of war universally. 'If you are ignorant of both your enemy and yourself, then you are a fool and certain to be defeated in battle. If you know yourself, but not the enemy, for every battle won, you will suffer a loss. If you know your enemy and yourself, you will win every battle.'

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Since 1992 Business Advantage's team of specialist researchers have undertaken Competitor Analysis research projects on a worldwide basis. Our combination of in depth industry knowledge and B2B research expertise enables us to gather the accurate and actionable information you need to gain and maintain competitive advantage. Our expert interviewers are highly experienced at obtaining sensitive information where others may fail, and our determination and resourcefulness enables us to achieve outstanding results while remaining professional at all times. Our methods of collecting such data are conducted under the Code of Professional Standards and Ethics of the Institute of Marketing.

### **For Further Information on Business Advantage's Competitor Intelligence services:**

Go to <http://www.business-advantage.com/cis.htm>

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